

# Yancey County Board of Education

## Meeting Minutes

February 4, 2008

### **Opening:**

*Ms. Van Thomas, Chair, called the regular meeting of the Yancey County Board of Education to order at 6:00 P.M. on February 4, 2008, in the Board Office. Ms. Thomas welcomed all participants and led in prayer.*

### **Present:**

*Ms. Van Thomas, Chair*

*Dr. Iva Nell Buckner*

*Mr. Randy Banks*

*Mr. Jeremy Chandler*

*Dr. Thomas Little, Superintendent*

*Dr. Cheri Boone, Assistant Superintendent*

*Other interested parties*

*Absent: Ms. Elaine Boone, Vice Chair*

### **A. Adoption of Agenda**

*Ms. Thomas asked for a motion to approve the agenda as submitted. Mr. Banks made the motion. Dr. Buckner seconded the motion. The motion was unanimously carried.*

### **B. Approval of Minutes**

*Ms. Thomas asked for a motion to approve the January 7, 2008 meeting minutes as submitted. Mr. Chandler made that motion. Dr. Buckner seconded the motion. The motion was unanimously carried.*

### **C. Public Input**

*There was no response to the opportunity for public input.*

### **D. Good News**

*1. Dr. Cheri Boone introduced Dr. Michael Dougherty, Dean, College of Education and Allied Professions, WCU, who presented the Board with the Christa McAuliffe Award for Partnership with Yancey County Schools.*

*2. Dr. Cheri Boone introduced Ms. Ruth McCreary, director of the School University Teacher Education Partnership (SUTEP) Program, WCU, who presented the Board with information about the program.*

*3. Dr. Cheri Boone introduced Ms. Janice Holt, Ed. S. Director, Center for Support of Beginning Teachers, WCU, who presented the Board with information about the program.*

*4. Ms. Patricia Fender presented the Year 1 Beginning Teachers and Teacher Leaders to the Board.*

# Yancey County Board of Education

## Meeting Minutes

February 4, 2008

### **E. Old Business**

1. *Dr. Little presented the revised 2008-2009 School Calendar – Holiday of January 2, 2009 exchanged for Annual Leave day of December 24, 2008.*

*Ms. Thomas asked for a motion to approve the revised 2008-2009 School Calendar. Dr. Buckner made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

2. *Dr. Little informed the Board of New Policy #1770/8110 – Limited Claim Settlement Policy (3<sup>rd</sup> Reading).*

*Ms. Thomas asked for a motion to approve the 3<sup>rd</sup> reading of the Limited Claim Settlement Policy. Dr. Buckner made the motion. Mr. Chandler seconded the motion. The motion was unanimously carried.*

### **F. New Business**

1. *Dr. Little presented the following field trip request for Board approval:*

- *Dr. Little recommended the field trip request for Jason Robinson, Bald Creek Elementary School, to attend the NC State Capital/Legislative Building Tours, NC Zoo in Asheboro, April 24-25, 2008.*

*Ms. Thomas asked for a motion to approve the request. Mr. Chandler made the motion. Dr. Buckner seconded the motion. The motion was unanimously carried.*

2. *Dr. Little presented the following policies for Board approval:*

- *New Policy #4110 – Immunization and Health Requirements for School Admission – 1<sup>st</sup> Reading.*

*Ms. Thomas asked for a motion to approve the 1<sup>st</sup> reading of Policy #4110 -Immunization and Health Requirements for School Admission. Dr. Buckner made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

- *New Policy #6120 – Student Health Services – 1<sup>st</sup> Reading.*

*Ms. Thomas asked for a motion to approve the 1<sup>st</sup> reading of Policy #6120 - Student Health Services. Mr. Chandler made the motion. Dr. Buckner seconded the motion. The motion was unanimously carried.*

- *Revised Policy #4325 – Drug and Alcohol Use.*

*Ms. Thomas asked for a motion to approve revised Policy #4325 – Drug and Alcohol Use. Mr. Banks made the motion. Mr. Chandler seconded the motion. The motion was unanimously carried.*

# Yancey County Board of Education

## Meeting Minutes

February 4, 2008

- *Revised Policy #6125 – Administering Medicines to Students.*

*Ms. Thomas asked for a motion to approve revised Policy #6125 – Administering Medicines to Students. Dr. Buckner made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

- *New Policy #6300 – Goals of Student Transportation Services – 1<sup>st</sup> Reading.*

*Ms. Thomas asked for a motion to approve the 1<sup>st</sup> reading of Policy #6300 – Goals of Student Transportation Services. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

- *New Policy #6315 – All Drivers – 1<sup>st</sup> Reading.*

*Ms. Thomas asked for a motion to approve the 1<sup>st</sup> reading of Policy #6315 – All Drivers. Dr. Buckner made the motion. Mr. Chandler seconded the motion. The motion was unanimously carried.*

- *New Policy #6330 – Insurance For Student Transportation Services – 1<sup>st</sup> Reading.*

*Ms. Thomas asked for a motion to approve the 1<sup>st</sup> reading of Policy #6330 – Insurance for Student Transportation Services. Mr. Banks made the motion. Mr. Chandler seconded the motion. The motion was unanimously carried.*

- *New Policy #7610 – Defense of Board Employees – 1<sup>st</sup> Reading.*

*Ms. Thomas asked for a motion to approve the 1<sup>st</sup> reading of Policy #7610 – Defense of Board Employees. Dr. Buckner made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

- *New Policy #8340 – Insurance – 1<sup>st</sup> Reading.*

*Ms. Thomas asked for a motion to approve the 1<sup>st</sup> reading of Policy #8340 - Insurance. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

- *Revised Policy #7941 – Dismissal of Bus Drivers (Previously Policy #6315).*

*Ms. Thomas asked for a motion to approve revised Policy #7941 – Dismissal of Bus Drivers. Dr. Buckner made the motion. Mr. Chandler seconded the motion. The motion was unanimously carried.*

# Yancey County Board of Education

## Meeting Minutes

February 4, 2008

- *Revised Policy #2125/7315 – Confidential Information.*

*Ms. Thomas asked for a motion to approve revised Policy #2125/7315 – Confidential Information. Dr. Buckner made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

- *Revised Policy #2300 – Board Meetings and Procedures.*

*Ms. Thomas asked for a motion to approve revised Policy #2300 – Board Meetings and Procedures. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

- *Revised Policy #2343 – Nepotism.*

*Ms. Thomas asked for a motion to approve revised Policy #2343 - Nepotism. Dr. Buckner made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

**3.** *Ms. Robbie Renfro, Finance Officer, presented the Board with the following budget amendments:*

*a. Amendment #1 – State Public School Fund, Adjusted Fund Total - \$17,521,237*

*Ms. Thomas asked for a motion to approve Budget Amendment #1. Mr. Chandler made the motion. Dr. Buckner seconded the motion. The motion was unanimously carried.*

*b. Amendment #2 – Federal Grants Programs, Adjusted Fund Total - \$2,655,836*

*Ms. Thomas asked for a motion to approve Budget Amendment #2. Dr. Buckner made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

*c. Amendment #3 – Capital Outlay Fund, Adjusted Fund Total - \$2,248,870*

*Ms. Thomas asked for a motion to approve the budget amendment. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

**4.** *Dr. Tom Little presented the Board with the following information:*

- *YCS Cafeteria Financial Status Information*

- *Attendance Issues and Consequences – Policy #4400*

*• Micaville Elementary Mascot – Dr. Little received a request from NC Mascot in Action group asking that Micaville Elementary’s mascot, the “Redskins,” be changed to something not related to the Indian nationality. The Board agreed to allow Mr. Alan Lusk, principal of Micaville Elementary, to make the change at the school level.*

# Yancey County Board of Education

## Meeting Minutes

February 4, 2008

5. Mr. Niles Howell presented the following maintenance report:

### Bald Creek

- *Unclogged floor drains in the kitchen and boys bathroom*
- *Repaired a leak in the library heating unit*
- *Replaced lunch room door knob*

### Bee Log

- *Cleaned out a check valve on one of the boiler return lines & patched a leak with super tape*
- *Installed new stove pipe on boiler*
- *Worked on steam leak in the office*

### Burnsville

- *Oiled one of the circulating pumps for the heating system (needs re-building)*
- *Replaced the circulating pump for the kitchen hot water*
- *Re-built and re-installed the disposal in the kitchen*
- *Installed new light ballast in fixture in the office*
- *Cleaned the probes on the detergent dispenser for the dishwasher*

### Cane River

- *Installed suspended ceiling and new vinyl tile in old shop area for new classrooms*
- *Installed cove base in one of new classrooms*
- *Rebuilt four used light fixtures and installed fixtures in old shop area*
- *Thawed out freezer defrost line in walk-in freezer*

### Clearmont

- *Repaired a leak on the hot water heater in the kitchen*
- *Cleaned out trap on the urinal in the boys room*
- *Patched leak in steam return line and secured the light fixture over the boiler*
- *Unclogged water closet in boys' restroom*

### East Yancey

- *Assessed heating issues throughout the building*
- *Installed new contactor for heating unit in the media center*
- *Installed a door hasp in boys dressing room*
- *Framed the walls and door way for classroom east end of building*
- *Installed drywall on new walls*
- *Installed new two- way valve in heater in Ms. Flynn's classroom*
- *Repaired broken steamer hose in kitchen*

### Micaville

- *Repaired a leaking water closet in the boys' restroom*
- *Installed four camera security system*
- *Installed new flush valves girls room and new flapper in mobile unit*
- *Mounted towel dispenser*
- *Changed filter and cleaned the burner assembly for boiler*
- *Repaired heater unit froze up on the mobile unit by reversed rotation and changed filters*
- *Repaired a faucet in boys' restroom*

# Yancey County Board of Education

## Meeting Minutes

February 4, 2008

- *Mounted TV mounting bracket in classroom*
- *Repaired cabinet in the lunchroom*

### Mountain Heritage

- *Re-wired a dedicated circuit for the copier in the science wing*
- *Checked the bulbs in the gym*
- *Worked on the PA system in the mobile unit beeping, checked the wire, switch and traced wire out back to office*
- *Repaired controls for heating system*
- *Repaired mobile unit heat by reversing rotation and changed filters*
- *Changed bulbs and one light ballast in EC wing*
- *Wired panel for Collaborative building*
- *Replaced the high limit switch on the boiler in the special ed. wing*
- *Repaired drywall in auditorium*
- *Replaced CAT-5 cable EC conference room*

### South Toe

- *Repaired bell controller with new program & set back to auto*
- *Moved exam table from MHHS field house to South Toe for new school nurse*
- *Changed switch in computer lab, switched breakers on row 1 & 2*
- *Mounted soap dispenser in nurse office*
- *Replaced light fixture over lunch room door*

### Central Office

- *Repaired two teacher desks and delivered to Bald Creek and Micaville*
- *Constructed a calendar board for the board office*
- *Installed internet wire and new printer wire*
- *Cleared sidewalks and salted*

### Bus Garage

#### Maintenance

- *Changed light ballast in fork lift area*

### Upcoming projects and updates

1. *Annual boiler inspection completed by NCDOL*
2. *Acquired chips for child care playground*
3. *New curtains installed in auditorium at MHHS*
4. *New roof installed on shop at CRMS*
5. *New carpet installed in cafeteria corridor at Clearmont*

### **G. Other**

1. *Dr. Little presented the Board with the January 9, 2008 Superintendent's Staff Advisory Council Meeting Minutes.*
2. *Dr. Little presented the Board with information about WRESA School Board Training to be held on March 7, 2008 from 9 a.m. – 3 p.m.*
3. *Dr. Little presented the Board with the Yancey County 4-H Narratives.*
4. *Dr. Little presented the Board with the VISION newsletter.*

# Yancey County Board of Education

## Meeting Minutes

February 4, 2008

5. Dr. Little presented the information about communications with NC legislators.

6. Dr. Little presented the Board with Yancey County Schools Response Plans.

### **H. Closed Session**

Ms. Thomas asked for a motion that the Board go into Closed Session for the purpose of considering a personnel action that involves an officer or employee of this Board. [N.C. G.S. § 143-318-11(a)(6)]. Mr. Chandler made the motion. Dr. Buckner seconded the motion. The motion was unanimously carried.

### **I. Return to Open Session**

Ms. Thomas moved to go back into Open Session for the purpose of voting on personnel. Mr. Chandler made the motion. Dr. Buckner seconded the motion. The motion was unanimously carried.

### **J. Personnel**

Dr. Little recommended the personnel list as follows:

#### **1. Resignation**

- Mary C. Riddle – Bus Driver (ST)/Cafeteria Substitute effective January 28, 2008

Ms. Thomas asked for a motion to approve the resignation. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.

#### **2. Leave Requests**

- Sunshine Williams – EC Teacher at Micaville Elementary

Ms. Thomas asked for a motion to approve the leave request. Dr. Buckner made the motion. Mr. Chandler seconded the motion. The motion was unanimously carried.

- Marie Anglin – EC One-on-One Assistant at Bald Creek Elementary

Ms. Thomas asked for a motion to approve the leave request. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.

- Tracy Holmes – School Nurse at Bald Creek Elementary and Clearmont Elementary

Ms. Thomas asked for a motion to approve the leave request. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.

#### **3. Employment**

- Joe Shannon – Interim EC Teacher at Cane River Middle

# Yancey County Board of Education

## Meeting Minutes

February 4, 2008

*Ms. Thomas asked for a motion to approve employment. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

- *Amy Faye Ayers – Child Nutrition Assistant I at East Yancey Middle*

*Ms. Thomas asked for a motion to approve employment. Mr. Chandler made the motion. Dr. Buckner seconded the motion. The motion was unanimously carried.*

- *Blane Gregory – Assistant Principal at Mountain Heritage High*

*Ms. Thomas asked for a motion to approve employment. Mr. Banks made the motion. Dr. Buckner seconded the motion. The motion was unanimously carried.*

- *Amy Shuford – Health Occupations Teacher at Mountain Heritage High*

*Ms. Thomas asked for a motion to approve employment. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

- *Melinda Peters – Speech Pathologist at Bald Creek Elementary*

*Ms. Thomas asked for a motion to approve employment. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

#### **4. CN Substitutes**

- *Phyllis Wilson – Retired YCS CN employee (EY) to substitute for Bee Log Elementary*

*Ms. Thomas asked for a motion to approve the substitute. Dr. Buckner made the motion. Mr. Chandler seconded the motion. The motion was unanimously carried.*

#### **5. Bus Substitutes**

- *John Cripps – Substitute and Activity Bus Driver*

*Ms. Thomas asked for a motion to approve the substitute. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

- *Kathy Pate – Substitute Bus Driver*

*Ms. Thomas asked for a motion to approve the substitute. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

- *Kimberly Duncan – Substitute Bus Driver*

*Ms. Thomas asked for a motion to approve the substitute. Dr. Buckner made the motion. Mr. Chandler seconded the motion. The motion was unanimously carried.*

# Yancey County Board of Education

## Meeting Minutes

February 4, 2008

- *Morris Fender – Substitute Bus Driver*

*Ms. Thomas asked for a motion to approve the substitute. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

- *Michelle Hicks – Substitute Bus Driver*

*Ms. Thomas asked for a motion to approve the substitute. Dr. Buckner made the motion. Mr. Chandler seconded the motion. The motion was unanimously carried.*

- *Gary Creech – Substitute Bus Driver*

*Ms. Thomas asked for a motion to approve the substitute. Mr. Chandler made the motion. Dr. Buckner seconded the motion. The motion was unanimously carried.*

- *Veronica Creech – Substitute Bus Driver*

*Ms. Thomas asked for a motion to approve the substitute. Mr. Chandler made the motion. Mr. Banks seconded the motion. The motion was unanimously carried.*

### **6. Superintendent Transfers**

- *Marie Anglin – From One-on-One Assistant at East Yancey Middle to One-on-One Assistant at Bald Creek Elementary*
- *Lisa Hunter – From One-on-One Assistant at Bald Creek to Teacher Assistant at Bald Creek Elementary*
- *Glenda Edwards – From Burnsville Elementary Cafeteria to Bus Monitor at Mountain Heritage High*

### **K. Return to Closed Session:**

*Ms. Thomas asked for a motion to go back into Closed Session for the purpose of discussing student issues under FERPA regulations [N.C. Gen. Stat§ 115C-319 through 321.2]. Mr. Chandler made the motion. Dr. Buckner seconded the motion. The motion was unanimously carried.*

### **L. Return to Open Session:**

*Ms. Thomas asked for a motion to come out of Closed Session and into Open Session for the purpose of adjournment. Mr. Banks made the motion. Mr. Chandler seconded the motion. The motion was unanimously carried.*

### **M. Adjournment:**

*Ms. Thomas asked for a motion to adjourn the meeting. Ms. Boone made the motion. Mr. Chandler seconded the motion. The motion was unanimously carried.*

**Yancey County Board of Education**

**Meeting Minutes**

February 4, 2008

\_\_\_\_\_  
Van Thomas, Chairperson

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Elaine Boone, Vice Chairperson

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Dr. Iva Nell Buckner

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Jeremy Chandler

ATTEST:

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Dr. Tom Little,  
Superintendent

\_\_\_\_\_  
Randy Banks